

COMMON LIBRARY ACRONYMS, ABBREVIATIONS, TERMS

Two letter codes for member libraries:

AS	Aston Public Library
CO	Collingdale Public Library
CR	J. Lewis Crozer Library
DA	Darby Free Library
DE	Delaware County Libraries Administrative Office
FO	Folcroft Public Library
FS	Helen Kate Furness Free Library
GL	Glenolden Library
HA	Haverford Township Free Library
LA	Lansdowne Public Library
MA	Marple Public Library
MH	Mary M. Campbell Marcus Hook Public Library
ME	Media-Upper Providence Free Library
MI	Middletown Free Library
NE	Newtown Public Library
NO	Norwood Public Library
PP	Prospect Park Free Library
RA	Radnor Memorial Library
RK	Rachel Kohl Community Library
RP	Ridley Park Public Library
RT	Ridley Township Public Library & Resource Center
SH	Sharon Hill Public Library
SP	Springfield Township Library
SW	Swarthmore Public Library
TI	Tinicum Memorial Public Library
UD	Upper Darby Township & Sellers Memorial Free Public Library
UM	Upper Darby Township & Sellers Memorial Free Public Library - Municipal Branch
UP	Upper Darby Township & Sellers Memorial Free Public Library - Primos Branch
YE	Yeadon Public Library

Other Names & Acronyms:

Access PA	Statewide library card system allowing people to borrow books, films, and records from libraries across the state
Access PA Database	A computerized catalog, listing items owned by hundreds of libraries in Pennsylvania. Most Delaware County high school libraries are included. The catalog is available online.
Admin	Administrative computer for staff use
ALA	American Library Association. ALA is headquartered in Chicago, Illinois and its purpose is to advance and advocate the profession of librarianship.
ARL	Association of Research Libraries
AUN	A nine-digit number permanently assigned to a PA library or a library system by the PA Department of Education.
BLD	Bureau of Library Development. Office within the Office of Commonwealth Libraries that supports libraries and library services through the administration of state and federally funded programs and grant opportunities
CCA	County Coordination Aid. A tier of funding distributed to some county systems (formal or informal) to increase efforts and collaborate on enhanced library services among all participating libraries
CE	Continuing Education. State Law requires each public library director earn at least eight hours annually, and staff working 20 hours or more a week must earn six hours every two years.
Charlotte	The server that runs the Innovative Interfaces, Inc. circulation software
CIPA	Children's Internet Protection Act. This act requires Internet filtering in schools and public libraries which receive federal funding. Essential for compliance for E-Rate funding support.
Circ	Computer used to access the circulation system
CLP	Carnegie Library of Pittsburgh
Commonwealth Libraries	The State Library of Pennsylvania
CPLN	Council of Pennsylvania Library Networks
CSLP	Collaborative Summer Learning Program. Themes and manuals for national summer learning programs
CSU/DSU	A device for connecting to a high-speed data network, each library has one supplied by DCL
DAC	District Advisory Council, provides input to DCLS at monthly board meetings
DCL	Delaware County Libraries

DCLB	Delaware County Libraries Board
DCLC	Delaware County Literacy Council
DE	Delaware County Libraries HQ. Each DCL member library and the headquarters have a two-letter code to be used for directing materials on the delivery van. Libraries often use DE to refer to the HQ office, as opposed to DCL meaning the entire system
DEIA	Diversity, Equity, Inclusion and Accessibility
DLC	District Library Center. There are 29 DLC's statewide. Commonwealth Libraries designates DLC's based on the strength and size of the library. A few DLCs are housed in separate administrative headquarters that are not on-site at a library.
E-Rate	Created by the Telecommunications Act of 1996, E-Rate refers to the discount schools and public libraries can receive on telecommunication and Internet costs. The discount is based on the rate of NSLP (National School Lunch Program) rate in each library's service area. E-Rate applications are filed yearly.
EIN	Entity Identification Number. Obtained through Sam.gov. Any library receiving federal funds needs to have one. In Delaware County Libraries, EIN also refers to our Electronic Information Network .
FAC	Federal Advisory Council
FEIN	Federal Employee Identification Number. A number issued by the IRS to identify an individual employer (e.g., the library).
Fiber	Telecommunications network for connecting computers. Technology used by DCL to connect most member libraries.
FLP	Free Library of Philadelphia
FTE	Full Time Equivalent. The total of the library weekly staff hours, divided by the number of hours in the library's standard work week, but no less than 35 hours. This figure is reported on the public library's annual report.
GAC	Governor's Advisory Council on Library Development. The GAC is composed of 12 members appointed by the Governor. Members serve four-year terms and meet at least three times a year. The GAC, as stated by the Library Code, is "to promulgate rules and regulations for the approval of plans for the use of State funds".
HSLC	Hosting Solutions and Library Consulting. Provides library-focused products, services, training, and support to PA libraries including managing a number of statewide services like Access PA catalog and the Share It system (ILL system), 24/7 reference chat, and access to e-Resources.
IDS	Interlibrary Delivery System. IDS provides a mechanism by which materials can be shipped from one library to another for the purpose of fulfilling interlibrary loan requests. Currently used primarily by the DLC to send interlibrary loan packages.

ILL	Interlibrary Loan. The process by which a library can request materials it doesn't own from another library. This allows library patrons with access to materials statewide and nationwide. Much of the ILL process takes place through Access PA.
ILS	Integrated Library System. Also known as automation system. This is a cataloging and circulation system. For some systems, this may include acquisitions and serials.
IMLS	Institute of Museum & Library Services. IMLS is an independent federal agency that provides library grants, museum grants, policy development, and research.
IMS	Instructional Media Service
ITV	Instructional Television
IU	Intermediate Unit
LAMP	Library of Accessible Media for Pennsylvanians. A free braille and accessible media service for people with temporary or permanent low vision, blindness, or a physical disability that prevents reading or holding a book. Persons with a reading disability, such as dyslexia, may also qualify for this free program. Library materials are provided to network libraries through the Library of Congress' National Library Service for the Blind and Print Disabled (NLS) and are offered as instant download through BARD.
LC	Library of Congress
LCSH	Library of Congress Subject Headings
LFE	Local Financial Effort. The amount expended by a library as reported on the State Annual Report. It is composed of local government support, fines, fees, etc. LFE cannot drop from one year to the next by State law. Loss of Incentive Aid may result if LFE drops. LFE is the figure upon which incentive state aid is based.
LIBRARY SERVICE AREA	State designated area for which a library receives state aid.
LSTA	Library Services and Technology Act. This is a federal grant program administered by Commonwealth Libraries. This competitive grant provides money for projects to improve library services.
MLS	Master of Library & Information Services
MURLS	Major Urban Research Libraries
NCLIS	National Commission on Libraries and Information Science
NEH	National Endowment for the Humanities
OCL	Office of Commonwealth Libraries. Pennsylvania's state agency that administers state funding and accounts for the standards which libraries follow. Sometimes known as "the State;" Under the umbrella of the Pennsylvania Department of Education
OCLC	[No longer stands for an acronym] - Provider of WorldCat. Nonprofit organization that provides a variety of library-related services such as interlibrary loan services through their WorldCat system and MuseumKey

PAACE	Pennsylvania Association of Adult and Continuing Education
PAC or OPAC	Public Access Catalog or Online Public Access Catalog . This is the automated version of the old card catalog. Most major libraries have their catalog online, so staff/patrons may refer to the “online catalog” or just the “catalog.”
PaLA	Pennsylvania Library Association . PA’s chapter of ALA; Works with lobbying group to gain support for library funding
PCBL	Pennsylvania Citizens for Better Libraries
PDE	Pennsylvania Department of Education . Parent agency that oversees the Office of Commonwealth Libraries. Other agencies include Pre-K, K-12, and post-secondary public education.
Pennsylvania POWER Library	Pennsylvania Online World of Electronic Resources . A collection of databases for libraries, funded by Commonwealth Libraries.
PHEAA	Pennsylvania Higher Education Assistance Agency
PLA	Public Library Association . A division of the American Library Association. Supports the needs of public library professionals.
PLRA	Pennsylvania Learning Resources Association
PSEA	Pennsylvania State Education Association
PSLA	Pennsylvania School Librarians Association
PUB	Public internet access terminal
RLIN	Research Library Information Network
RRC	Regional Library Resource Center
RSL	Reference Service Librarians
SAAC	System Administrators Advisory Council
SALSA	State Aid Library Subsidy Application . Each state aided library completes this in the summer.
SEPLA	Southeast Chapter, PA Library Association
SIERRA	Name of software provided by Innovative Interfaces Inc. for our automated library system
SLMS	School Library Media Services Division (State Library)
SSHE	State System of Higher Education
SSHELCO	State System of Higher Education Libraries Council
STATE AID	Money received from the State to enhance library services. There are different levels of State Aid each of which have more stringent standards that have to be met in order to qualify. The different levels are: • Quality Libraries Aid

	• Incentive for Excellence Aid • County Coordination Aid (CCA) • District Library Center Aid • Equal Distribution Aid Equalization Aid
TIMS	Teacher Information Management System. Certification portal for librarians to verify the status of their certification level
UEI	Unique Entity Identifier. A number issued by the System for Award Management (SAM) to identify businesses and other entities that do business with the federal government.
WAFL	Waiver Assessment for Libraries. In conjunction with the SALSA, this document determines if the library needs to apply for a waiver for state aid standards.
YSD	Youth Services Division •